



Application Submission Period: January 8th – February 2nd, 2024

A Limited # of Qualified Applications Will Be Accepted

Acceptance of Application does not guarantee work.

Program Background: Project SHINE is a housing rehabilitation program through the City of Huntington Development Department designed to provide assistance at no cost to the homeowner.

STEP 1

We will not accept incomplete applications. Please read carefully and initial each statement below to ensure you meet the qualifications to move forward with your application.

1. I have never received work through Project Shine.
2. My home is located within Huntington city limits.
3. I am the owner and currently live in my home. (Land contracts not recognized)
4. I understand my Municipal/Refuse fees will be verified. I attest that I am current with my Municipal/Refuse fees or I am on a plan with the City’s Finance Dept.
5. I have attached copies of the last three (3) months of pay stubs for **EACH** household member who is working or receives any income, self-employment income, SSI, Social Security, retirement pensions, Workers Compensation, child support, housing voucher, nutrition assistance, interest on savings, rent from property owned, etc. **OR** a signed copy of my most recent Federal Income Tax return for **ALL** members of the household who must file.
6. I understand nothing will be owed for the rehab services provided as long as I live in the home for five years (5). If I choose to sell the structure before five years (5), I understand all monies will be due back to the Department of Development and Planning.

STEP 2

Please use the table below to determine if you meet income eligibility limits. Please circle the number that represents your household size.

Income Information

2022-23 HUD Income Limits Huntington-Ashland, WV-KY-OH HUD Metro FMR

Household Size	1	2	3	4	5	6	7	8
Maximum Gross Household Income	\$38,750	\$44,300	\$49,850	\$55,350	\$59,800	\$64,250	\$68,650	\$73,100

Please attest to the following statement with your initials.

1. I attest my household meets income eligibility limits above.

Total gross household income: \$ per month. (Include all sources of income, including Social Security, SSI, alimony, and other benefits.)

STEP 3

Please complete all of the highlighted areas, sign and date.

General Information

Name: _____ Date: _____

Address, City, State, Zip _____

Primary Phone/Cell Phone: _____

Please check one: Single Story _____ Multi Story _____

Household Members

Instructions: Please list everyone who lives in your home and provide the requested information in each column. Use the Code below that best indicates each household member's race.

Race Code

- 1 = White
- 2 = Black or African American
- 3 = American Indian or Alaska Native
- 4 = Asian
- 5 = Native Hawaiian or Other Pacific Islander
- 6 = American Indian or Alaska Native and White
- 7 = Black or African American and White
- 8 = American Indian or Alaska Native and Black or African American
- 9 = Asian and White
- 10 = Other Multi-Racial

	Household Member Name	Birth Year	Gender (M / F)	Race Code	Veteran? (Y / N)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

Please specify the number of household members that identify as the following ethnicity:

Hispanic or Latino _____

Non-Hispanic or Non-Latino _____

Equal Opportunity

The City of Huntington does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. *The above information is being requested to satisfy equal opportunity in housing.*

Repairs Requested

Instructions: Please briefly describe the repair needed.

Verification

To the best of my knowledge, I certify that the information in this application is true and correct, and that the home listed is my primary residence. I understand that if selected I may be asked to show documents that verify this information. I also understand that the City is a governmental entity that is only able to assist a small percentage of those who apply and that I may not be selected.

I acknowledge that not all work may be completed by the City as listed on this application. I understand that the workers completing the home repairs for this program are being completed by volunteer labor and/or contractors. I agree to hold harmless the volunteer labor and/or contractors and the City.

Applicant's Signature

Date

COVID-19 Disclaimer: The City of Huntington is monitoring the Covid-19 pandemic closely, and reserves the right to modify, reduce or eliminate any portion of the Project SHINE program in order to be compliant with orders of the State of West Virginia issued in response to COVID-19 or if such changes are deemed necessary to protect homeowners, volunteers and/or staff.

PENALTY FOR FALSE OR FRAUDULENT STATEMENT, U.S.C. TITLE 18, SEC. 1001 PROVIDES:

Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies...or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writings or document, knowing the same to contain any false, fictitious for fraudulent statement or entry shall be fined not more than \$10,000.00 or imprisoned not more than five (5) years, or both.

Completed application and all documentation can be submitted to the City of Huntington, Development Department, 800 Fifth Avenue, L39, PO Box 1659, Huntington, WV 25717. For assistance, please call the City of Huntington at (304) 696-5540 ext. 2215.